

St Anne's Fulshaw PTA Meeting

Wednesday 5th October 2016

Present: Clare Daniel, Natalie Lloyd, Lynn Hall, Sophie Taylor, Caroline Kelf, Rachael Thomas, Clare Lockett, Nicola Aslam, Jane Gilchrist, Alison Marris, Holly Lipscombe, Katie Humes, Laura Moore, Andy Morrison

Apologies: Lisa Vose, Claire Carter, Sean Carter

Introductions

As there were a number of new parents attending, everyone briefly introduced themselves.

BBQ Summary

A detailed breakdown of costs and profit for the BBQ was provided. The barbecue raised nearly £1150 this time, which beats previous September barbecues, and some summer barbecues. Everyone agreed that it had been a really enjoyable evening, and was very well attended.

It was noted that over £300 was made on the food. In addition, desserts always raise a lot as they are all donated and sell really well.

It was questioned whether the bouncy slide made as much money as the bouncy castle has done previously. It was agreed that the slide is easier to police than a bouncy castle but isn't so good for little children. Due to the hire cost, the bouncy castle / slide does not normally make much money. We discussed the possibility of hiring a bouncy obstacle course in future but it was agreed that the hire cost of these is too high.

Activities that were provided free of charge, such as face painting and PFC football, did well financially.

Food: The PTA thanked Andy Morrison for providing the meat and falafel. The chicken kebabs (prepared by Rosemary and Ying) were very popular and sold out early. We also ran out of hot-dog rolls. There was plenty of houmous, coleslaw and salad left – next time salad could be included in the price of a meal rather than separately.

Desserts: There was a great variety of desserts, but it was agreed that in future we could do with more cookies for the children and more "mid-range" items such as tray bakes, Rocky Road, flapjack, brownies – for £1. Unfortunately fruit salad did not sell well this time, probably due to the time of year.

Drinks: We ran out of children's drinks early on and had to buy in extra squash. Bottles of wine and Prosecco sold well. White wine was more popular than red. We discussed whether to have ale instead of lager next time and whether it might be feasible to have barrels of beer in future, but it was thought there could be waste with this as a barrel will not keep once opened.

Cinema Night

This will take place on Friday 14th October, 3.15 – 5pm. The film that was agreed on was Alvin and the Chipmunks – Road Chip, as this is about 1.5hrs in length. Sophie Taylor, Lynn Hall and Clare Lockett will run this and prepare snacks. Sophie Taylor will buy popcorn and little bottles of water. Lisa Vose will do tickets and publicity. The cost of a ticket is £4. We expect maybe 50 / 60 children to attend this.

PTA Wish List

Clare Daniel provided the PTA with a wish list for the year. This was broadly based on the previous year's list, though the costs provided for Education City and the music teacher are exact.

Education City: We have signed up for a 3-year licence to be paid in two installments. The first installment has been paid; the second will be paid next September.

Science Week: There are three costed events for this. Parental contributions and the £800 on the wish list will meet the full cost.

Global Week: The amount requested this year has been increased from £600 to £800.

Author visit: This will be arranged this academic year to tie in with a whole-school focus on writing.

Leavers' trip / hoodies: There is a smaller cohort this year so costs may be less than stated on the wish list.

Long-term project: Over the last few years, the PTA's long-term fundraising project focused on raising money for the new library. Now that this has been achieved, it was suggested that we consider a new long-term project: to raise money for a wet-poured rubber surface to cover the area around the Peace Garden, flicky trail and tyres. This will extend the playground and will enable the children to use the area all year round. The approximate cost of this would be £15,000. It was noted that rubber lasts longer than astro-turf and costs roughly the same. It can be jet washed and can be used around trees without harming their root systems (unlike concrete).

It was agreed that the wish list for this year looks to be affordable and that the proposed new long-term project would be very worthwhile.

Christmas Fair Planning

Last year the format for the fair worked well, with each class taking responsibility for a particular area / activity. We will repeat the format this year:

Class 1 – Teddy bear tombola

Class 2 – Chocolate tombola

Class 3 – Bottles

Class 4 – Biscuit stall / biscuit decorating / craft activity

Class 5 – Games room

There will be a preparation evening on Thursday 24th November at Caroline Kelf's house to

wrap gifts and prizes for the fair.

Children will be asked to make envelopes for the money tree and make homemade crackers (set as homework).

Last year there was a craft table where children could decorate tiles. This year it was suggested that rather than tiles we have pre-cut wooden shapes (Christmas themed – stars, trees, etc.) for the children to decorate. Natalie Lloyd offered to order these.

Food: It was agreed that this would be the same format as last year – hot dogs and falafel, provided by Andy Morrison. Tea, coffee and cakes will be available, along with a bar. We discussed the possibility of doing turkey and stuffing rolls, but previously these have not made much money. We will have mulled wine again, as this was very popular last year. It was suggested that we also consider selling hot chocolate for the children.

It was agreed that Friday evening works better for the fair than Saturday lunchtime as it feels more festive and relaxed.

Sophie Taylor and Jane Gilchrist offered to coordinate the catering, and will liaise with Andy Morrison on the hot food. Lynn Hall will create a template for the rota based on that used for the BBQ, and Caroline Kelf will coordinate the rota.

Raffle: We will need prizes for this so if anyone has any contacts who may be willing to donate something, please approach them regarding this. Please pass any prizes on to Lisa Vose for safe keeping. Nicola Aslam will get the tickets printed.

Like last year, we will appeal for contributions for each stall on a weekly basis, with collection day on a Friday. The first appeal for contributions will need to go out on the Friday Flyer before half term.

Claire Carter will apply for the licence for the bar, and James Bradley will be the “provider” for the raffle tickets, for which we have a yearly licence.

Santa’s Grotto: We need to check with Miss Jackson whether we can do this again in Class 3 and ask Alan Wilson whether he will be Father Christmas again.

Set up: This will be done straight after school, and class reps will be responsible for setting up their own stalls.

140-Year Celebrations

The grand opening of the Egg Box will take place on Friday 11th November and will coincide with events to celebrate the school’s 140th anniversary. There will be an art exhibition to mark this, and the WI are working with children at the school on a wall hanging to go in the entrance hall. The PTA may be asked to do refreshments at this event (TBC).

AOB

Alison Marris suggested we do a Bag for Life with the school logo and motto and mentioning the school's 140th anniversary. It was agreed that this was a good idea, so Alison will look into costs. These could be sold at the Christmas Fair or included in the entrance fee (and will be very useful for carrying home any purchases from the fair).

Following on from this, it was also suggested that we could do a school tea towel, where the children draw a little self-portrait and these are collated on a tea towel. It was proposed that we do the tea towel this year rather than the Cauliflower Cards for Christmas, to mark the school's 140th anniversary. Suggested prices were £4 per tea towel or 3 for £10. Sophie Taylor offered to look into costs and logistics for this.

Following the meeting, PTA Treasurer Nicola Aslam noted that the money raised by the end-of-year cake sale and non-uniform day in the summer term was £68.45 and £88.75, respectively.

Date of next meeting: Friday 11th November, School Hall, 9am