

## **St Anne's Fulshaw PTA Meeting – Minutes**

Friday 12 January 2018, Egg Box, 9am

### **1. Attendees**

Emily Titley, Lisa Vose, Nicola Aslam, Susie Withington, Clare Lockett, Lynn Hall, Alison Marris, Rachael Thomas

### **Apologies**

Clare Daniel, Claire Carter, Vicky Wilson, Fiona Toms, Sophie Taylor, Sophie O'Connor

### **2. Approval of minutes from the last meeting**

The minutes of the last meeting (which are on the school website) were approved.

### **3. Review of recent events and funds raised**

#### **Christmas Fair**

The Christmas Fair was a great success again this year, making £2,134.10. A further £36.10 was made from the Christmas Quiz Sheets and the sale of leftover edible treats following the fair.

Nicola Aslam (NA) noted that every year the Christmas Fair makes roughly the same amount, despite slight tweaks to the format.

The raffle and tombolas did well, though we had a lot of teddies left over. It was agreed that next year we will endeavour to give more of these away. One option would be to have a runner-up table with smaller teddies for children who have not drawn a winning ticket. This year only the bigger teddies were ticketed; it was agreed that this saved a lot of time when preparing the stall and made the running of the stall simpler.

Lettie's fairies sold well.

The Sand Art was busy. We have some stock left over that can be used at the Summer BBQ (approx. 50 bottles and sand), as well as a few Christmas-themed bottles for use at the Christmas Fair next year.

The Games Room did well. The PTA would like to thank Mrs. Thomas for organizing and running this again.

The edible gifts did not sell very well – it was discussed whether to move these to the entrance hall for next year, for sale on the way out. The edible snowmen were time consuming to prepare so might not be done next time.

The Scratch Art and tattoos did not prove to be very popular. The nail stickers did not stick well and children were coming back saying they had fallen off.

In terms of layout for next year, it might be worth putting all of the craft activities together in

one room.

Sixteen of the school tote bags were sold @ £2 per bag.

There are some notes on the running of the kitchen at the Fair, made by Sophie Taylor (ST). Lisa Vose (LV) will ask for these to be added to the PTA webpage for future reference.

NA has created a spreadsheet showing the money made on each stall; this does not factor in the initial set-up costs for some of the smaller stalls.

### **Non-uniform day**

The end-of-term non-uniform day in December raised £111.

## **4. Forthcoming events**

### **School disco (Fri 26/1)**

Steve O'Connor has kindly offered to DJ at this event. ET will meet with Steve to discuss the format in more detail. LV will liaise with Dion Davie for support with lighting.

Tickets will be £4 again. NA has applied for the licence.

In terms of stock, we need to buy some more prosecco, orange juices, apple juices, kids' water, fruit shoots and Coke. Susie Withington (SW) has some Diet Coke she can provide. The children get thirsty at this event so often buy more than one drink. Emily Titley (ET) and LV will purchase a selection of sweets, chocolates and crisps (along the lines of Skips, Quavers etc., which seem to be the most popular). We discussed lollies but decided against this for safety reasons.

Bin bags – we could have done with more bins at the Christmas Fair so will make sure these are available and visible at the disco.

There was a discussion about Glo Sticks (previously two have been included in the price of a ticket), which can burst and cause staining or injury. This time we will go for Finger Light-Up Rings (1000 for £9 on eBay) and will include two in the price of a ticket.

Rota – ET has started putting this together. We need volunteers for the bar, tuck shop and dance floor.

LV noted that last year it was very dark in the hall; we will try to arrange for better visibility in the hall this time.

There was a discussion regarding the structure of the evening and whether to include some games. In the end, it was agreed that rather than games it would be worth making the evening half an hour shorter (so, 6 – 7.30) and including some dances such as the Time Warp, Macarena, Hokey Cokey to make things more structured. The earlier end time will also work well for the younger school children, as well as families bringing preschoolers.

### **Non-uniform day and cake sale (Fri 16/2)**

This will be run by Class 4. Class reps will organise money collection at the school gates for own clothes.

### **Boden parties**

Boden are no longer running these, presumably because they are currently focusing on their John Lewis franchises and stand-alone shops. We managed to raise between £800 and £1000 via our two events over the last year, so they have been a good fundraiser for us.

### **Quiz Night (Fri 9/3)**

We have some raffle prizes left over from the Christmas Fair which can be used for the raffle at the Quiz Night, and LV has one or two other possible donations from local businesses to follow up, as well as some toiletries. We will also need some chocolate and prosecco prizes.

We will start publicizing this now as it is quite soon after the half-term break. This will give people good advance notice in case they need to arrange a babysitter. LV will prepare the poster.

LV will check whether Vicky F is still able to act as Quizmaster for the evening.

There was a discussion about whether to increase the price from £7.50 per ticket to £10 – we will put feelers out about this to see if people think this is too much.

Food: as usual, we will ask for donations of meat / veggie chillis, salads, and deserts. LV has a spreadsheet for this, based on previous events. LV will also check how the jacket potatoes were done last year in the school oven.

Teams: We usually have ten tables, with teams of six. It was agreed that teams would be formed on the night, in the hope that more people might buy a ticket.

Prizes: We will need winner and loser prizes, as well as a thank-you gift for the quizmaster.

As previously, this will be run as a Bring Your Own event (£5 corkage), with a bar as well.

## **5. AOB**

LV will update the PTA newsletter.

After 13 years, the play equipment on the field has been dismantled, as it has reached the end of its natural life. It was funded by the PTA back in 2004. We would love to replace this once the current astroturfing project is completed and hope to make this our next big project for fundraising.

Class 2 rep: Clare Lockett has agreed to take on the role of Class 2 rep as Sophie O'C is stepping down for the moment.

Storage Box: We have previously discussed having a storage box for our PTA supplies. NA has a box that can be used; LV will check with CD whether we can put this somewhere on school grounds.

The subscription for PTA UK for the year has been paid (payment made in December).

The St. Anne's Fulshaw Running Club raised £30 last term; this has been given to NA.

**6. Date of next meeting**

Wednesday 28 February, 8pm, venue TBC.