

**MINUTES OF A MEETING OF THE GOVERNING BODY OF
ST ANNE'S FULSHAW CHURCH OF ENGLAND AND PRIMARY SCHOOL
HELD AT THE SCHOOL ON TUESDAY 29TH MAY 2012 AT 6PM**

Governors Present: Mr M Bisaro
Mrs P Bowker
Mr J Bowker (Chair)
Mr J Bradley
Mrs W Clark
Ms C Daniel (Head teacher)
Mrs K Dickinson
Mrs B Foster
Mrs N Lloyd
Rev M Smith
Mrs P Thomas
Mrs H Shepherd

Also in attendance: Mrs Maxine Peak – Clerk to the Governors

PART ONE – NON CONFIDENTIAL BUSINESS

The meeting was preceded by a presentation by Mrs L Thomas, SENCO.

- As of May 2012 the total number of pupils on the SEN register is 28.
- 11 of which are boys and 17 of which are girls.
- Various interventions have taken place as detailed in the SEN Report dated 29th May 2012.
- At the end of this academic year 2012 two children who receive Individual Pupil Funding (IPF) will be moving on to Wilmslow High School. Those children and two others are currently receiving two extra transition days to help ensure a smooth transition. One of these pupils will be undergoing a Statutory Assessment of the Special Educational Needs and school will be writing an Appendix 5 Report as part of this process.
- Two applications for IPF have been submitted this year. One of which was successful. The failed application is to be re-submitted again in the Autumn Term 2012 on the advice of the East Cheshire Autism Support Team. The school will be submitting one more IPF application at the next panel which meets in mid June.
- In September 2012 a new pupil will be joining Reception who already receives 25 hrs IPF funding. This pupil has no definite diagnosis at the moment. An Action for Inclusion meeting was held recently in school to support his transition.
- Since the last report to Governors Mrs Thomas has received Accreditation from the BDA and awarded the Approved Teacher Status for teaching children with specific learning difficulties (dyslexia). Mrs Thomas is currently studying for the National Award for SEN Coordination.
- SENCOs continue to meet each term as a cluster at which they hold mini panels. Using a model that is working very successfully in Crewe, we discuss pupils at these panels and offer advice and strategies to each

other. This allows us to move pupils to SA+: advice given and implemented is accepted by the AMT in cases of IPF applications.

- Various areas for development are in also in place around the school.

Governor question: Is there a point where a child goes onto the SEN register and then comes off at a later date? Yes, as the child is developing and learning, it is possible to go on and off the register.

Governor question: The child who is joining the school in September who doesn't have a diagnosis yet how does he receive the IPF funding already? Originally there had to be a firm diagnosis before any payment of IPF was made, however now, the fact that the child has a specific need the money is paid straight away in order to pay for the extra help required whilst awaiting diagnosis.

Governor question: So if there is a change in statement for a child, can the IPF be changed or withdrawn if they don't need it anymore and how often is it reviewed? Yes it can be changed in accordance with the statement and the child's needs. The review takes place annually.

Governor question: Are you responsible for identifying special needs in the school? Yes I am. It is part of my role and I have a good relationship with the pre-school across the road who we receive a lot of information from.

The Head teacher, Chair and Governors thanked Mrs Thomas for her hard work and congratulated her on her accreditation.

1. **AOB ITEMS**

None.

2. **APOLOGIES**

Apologies were received and accepted by Mrs S Baulkwill, Mrs D Smith, Mr D Baker .

3. **CONFLICT OF INTEREST**

None.

4. **MEMBERSHIP**

Confirmation of the Election of Mr D Baker as Parent Governor.
Confirmation that Mrs W Clark has been re-elected as Staff Governor.
Mrs H Shepherd has joined the Governing Body as LA Governor.
One vacancy for a Community Governor to replace Mrs S Baulkwill.

5. **PART ONE MINUTES**

The Part One minutes of the meeting held on the 1st March 2012 were agreed as a correct record and signed by the Chair.

6. MATTERS ARISING

None.

7. CHAIR'S ACTION

The Chair reported that no action had been taken on behalf of the Governing Body and was not expected to present to the Governing Body at this meeting.

8. PART ONE REPORTS FROM COMMITTEES AND REPORTS FROM GOVERNORS WITH SPECIAL RESPONSIBILITIES

The following Part One committee minutes had been circulated to the Governing Body and were summarised by the respective Chairs:-

- Minutes of Aims and Curriculum Meeting – 24th April 2012
- Minutes of the Personnel Sub-Committee - 24th April 2012
- Minutes of the Premises Sub-Committee – 16th May 2012
- Minutes of the Finance Sub-Committee – 23rd May 2012

Governor question: How do other schools budget? Each school budgets differently. Now we don't have the 8% clawback of unspent budget, we can look at upcoming needs before budgeting.

9. PART ONE HEADTEACHER'S REPORT

The report about the life of the School contained the following matters:-

Staffing
Class Arrangements
Be Healthy Stay Safe Enjoy and Achieve
Y1-Y6 APS Gains – Autumn 2011 - Spring 2012
Y1 – Y6 APS Gains SEN FSM cohort vs non SEN + FSM cohort
School Visits and Trips
Extra Curricular Activities
Training and Development
Special Educational Needs
Pupils At Risk
Cared for Children
Make a Positive Contribution
Links with the Community
Links with the Church
Collective Worship
P.T.A.
Achieve Economic Wellbeing
Attendance
Free School Meals

10. MATTERS ARISING FROM THE HEADTEACHER'S REPORT

Governor question: What are the mental health symptoms of the children in question? They can range from Asperger syndrome, autism, anxiety, anger management and children receiving the chemical variant of Ritalin.

Governor question: What does CAMHS stand for? Child and Adolescent Mental Health Services.

Attendance was highlighted as being excellent – 97.4%. A high Grade One is 95.3%.

The Governors congratulated the Head teacher on this achievement.

Governor question: Does the figure just relate to illness or does it include lateness as well? Yes it does include both.

11. STRATEGIC SCHOOL DEVELOPMENT PLAN (SSDP)

This will be prioritised for the Autumn Term when the children have completed their assessments.

The Inspiration Week was a great success and a good variety of people visited the school.

Governor question: Has it opened your eyes as to how children think? Yes it has. For example some children don't know what it means to go out to work.

12. EXTERNAL SCHOOL IMPROVEMENT SUPPORT AND ADVICE

The School Improvement Advisor Liam Trippier visited the school on the 27th March 2012. He looked at the SEF, school data, spoke to children, walked around the school and did Subject Leader interviews.

The feedback was that the school is running at a good pace. The range of challenge was well planned and matched the work. There needs to be a few alterations to the learning environment as it appears to be rather cluttered. Two skips have already been filled with items no longer necessary in school.

13. SELF EVALUATION

The Head teacher has sent out a revised version and the Chair had no further comments to make at the moment.

14. DIRECTOR OF CHILDREN'S SERVICES REPORT

The Director's Report for the Summer Term 2012 contained the following matters:

- Governance and Liaison Update
- Equality Act 2010 and the Public Sector Equality Duty
- A Good Education for All: Ofsted Consultation on Amended Inspection Arrangements
- Revised Terms and Conditions for Support Staff
- Schools Human Resources Consultancy – new and revised policies and procedures
- Cheshire East Support for Schools (ChESS) (formerly SBSA)
- School Budgets 2012/2013 and New Funding Consultation
- Schools Financing Scheme (New Business Finance Scheme)

- Schools Financial Value Standard (SFVS)
- Regulation of Schools' Surplus Carry-Forward Balances
- Safer Recruitment in Education
- Exclusions

15. GOVERNOR DEVELOPMENT

Rev M Smith has attended two courses 'The Role of Monitoring' and 'How to create a distinctive Church School Ethos'.

Governor question: How do you think we fared as a Governing Body? I believe we fared very well we seem to be on the ball with all matters, sub-committees etc.

16. SCHOOL POLICIES

School Policies are now reviewed and approved within the relevant delegated committees as follows:

- RE Policy
- Policy for Collective Worship
- History Policy
- Music Policy
- Maths Policy
- ICT Policy
- Admissions Policy
- Acceptable Use Policy
- Governors Induction Policy
- Race Equality Policy
- Grievance Policy
- Intimate Care Policy
- Missing Child Policy
- Health and Safety Policy
- Lettings Policy

Policies should be reviewed every three years as the GB is responsible for monitoring and refining policies. This is included in the Governor Mark. The policy dates for renewal need to be noted for review. **ACTION: CHAIR**

17. NOMINATIONS FOR CHAIR

Mr Julian Bowker has informed the GB that he will not be standing as Chair again due to other commitments. He will however remain a Foundation Governor.

The Chair asked everyone to consider his replacement.

Governor question: Can you stand as Chair for one year as opposed to four years? Yes you can. It is a good idea to stand for a year initially. It is also a good idea to rotate with the Vice Chair for the position of Chair.

Governor question: What is the date of the next Chair's Training?

Monday 12/11/12 9.30am – 4pm The Berkeley Primary, School, Wistaston
Thursday 21/03/13 9.30am – 4pm All Hallows Catholic College, Macclesfield

18. FINANCIAL MATTERS

SFVS is scheduled for the Autumn term.

19. MEETINGS

The dates for future meetings were set as follows:

Tuesday 16th October 2012, Tuesday 12th February 2013, Tuesday 21st May 2013 at 6pm.

The meeting closed at 7.55pm

----- Chair

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