



St Anne's Fulshaw Church of England Primary School  
Nursery Lane, Wilmslow, Cheshire, SK9 5JQ

Headteacher: Ms Clare Daniel BA (Hons) PGCE NPQH  
Telephone: 01625 523536 Fax: 01625 522837

E mail: [admin@stannesfulshaw.net](mailto:admin@stannesfulshaw.net)  
Website: [www.stannesfulshaw.net](http://www.stannesfulshaw.net)

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Friday 17<sup>th</sup> September 2021

Dear Parents and Carers,

In October we will be migrating our parent messaging service and parents' evening appointment management onto the parents' section of our school website and introducing a new online payment facility which will cover wrap around care, school lunches, trips and visits. We will also be using this platform for class teachers to contact you via group messaging.

There will be much more information sent to you nearer the launch date including instructions for downloading and logging onto the School Spider app which is compatible with all smartphones.

In the first instance, we need to make sure that we have the most up to date email and telephone numbers for both parents. Today your child has brought home their data collection sheet which details the information that you have shared with us on entry to school, and also which you may have updated as emergency contacts have been replaced.

Please could parents and carers do the following:

1. Check all details on the data sheet, clearly amend any which are out of date and sign / date the sheet at the bottom.
2. **On this letter**, please complete the information below. These are the contact email details which will be associated with you on the new platform and will also be used to update my email distribution lists. We may already have these but this confirmation is important so that we are all ready to launch without any glitches.

Child's Name	
Parent 1 email	
Parent 2 email	





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Once you have completed the information on the previous page, please send it into school for my attention so that I can start cross-referencing the information across our MIS and School Spider.

We are really looking forward to using our new platform and hope that this will make all aspects of school admin much easier for everyone.

Kind regards,

Ms C Daniel  
Headteacher

