

PTA Meeting – Monday 27th September, 8pm, Zoom

Attendees:

- Leanne Watson-Parke (LWP)
- Gileng Sullivan (GS)
- Clare Daniel (CD)
- Katie Humes (KH)
- Kate Wootton (KW)
- Jen Lewis (JL)
- Sarah Lehmann (SL)
- Pete Hall (PH)
- Laura Moore (LM)
- Stacy Ellis (SE)
- Lora Whitehead (LW)
- Sophia Ramsbottom (SR)

Introductions were made by LWP.

GS advised that full PTA meetings will be held once a term, and smaller planning committees will be formed for the planning of big events.

CD confirmed that indoor events can be held if they are risk assessed and COVID precautions are undertaken.

GS confirmed that we are currently missing class reps for Class 4. **ACTION for all to speak to any Class 4 parents they know to try and find 2 volunteers.**

We then ran through the proposed events, assigned them to Class Reps and months of the coming year, as below.

- ✓ October – Cinema Night – Class 1
- ✓ November – No events planned
- ✓ December – Christmas Fair (including raffle) – Planning committee. Whether fair is held on a Friday or Saturday to be agreed, and any outdoor element will require gazebos/marquees which would need sourcing asap. **ACTION GS to put together planning committee.**
- ✓ January – No events planned
- ✓ February – Disco – Class 3
- ✓ March – Easter Treasure Hunt – Class 5. Mum's night – Planning committee
- ✓ April – Bingo – Class 4 (speak to Carol Garner for support at this event). Dad's Night – Planning committee – Dan French may be able to help with this as previously was looking to organise Golf Day.
- ✓ May – Cinema Night – Class 2
- ✓ June – Summer Fair (including plant sale) – Planning committee, **ACTION GS to put together planning committee.**
- ✓ July – Camp Out – LWP to lead

We agreed to run these events/activities throughout the school year:

- ✓ Quiz sheets – **ACTION GS – Can Toni look after this?**

- ✓ Non uniform day – CD agreed we can look at this on a monthly basis. LM suggested that we look at varying the theme such as Crazy Hair Day, or Break the Rules. **ACTION LWP to plan in with CD.**
- ✓ 200 Club – PH will be running this again. As we missed September draw we will look at a bumper Christmas draw, otherwise same prizes and memberships as last year. **ACTION PH to kick off for this year**
- ✓ Cauliflower Cards – CD to run.
- ✓ Cake sales – to be run on non-uniform days.
- ✓ Amazon Smile – **ACTION – KW to post message on social media encouraging parents to take this simple step to raising money for the PTA.**
- ✓ Nativity costume sell off – Parents offering out second-hand costumes for a small donation to PTA. **ACTION GS to put together post for Social Media**

There were lots of great ideas for other events which we are going to put out on Social Media with a poll to gather interest (**ACTION Sophie Taylor, not present**):

- Wreath making
- Art Night
- Parent Masterclasses / Parent University

We agreed a watching brief on a Virtual Carol Service, depending on whether the in person Christmas activities are disrupted by COVID.

We agreed to come back to the following events in the next PTA meeting:

- Music evening
- Sunflower growing competition
- Sporting event

We agreed to put the following events on the agenda for next school year:

- Beetle Drive
- Something Harvest themed

KW gave a financial overview of PTA finances 20/21. The overall position of funds was good – the PTA managed to pull in more money than was spent, leaving the closing balance in a healthy position. KW advised the group on some of the better performing activities from a financial aspect.

CD advised that the school website currently contains lots of information from old PTA events which may be helpful for the members of the PTA to look at before they are cleared down.

KH asked whether we could look into a website to take parent payments for PTA events. CD advised that this is something she could explore with the new Parent Pay system, and could help with the ongoing confusion over the official school bank account and the PTA bank account. **ACTION CD to explore.**

ACTION LWP and GS to assign dates to monthly events.