

**St Anne's Fulshaw PTA Meeting – Minutes**  
Thursday 3<sup>rd</sup> October 2019, Suburban Green, 19:30

**1. Attendees**

Susie Withington, Mike Tetlow, Clare Daniel, Belinda Walmsley, Jane Gilchrist

**Apologies**

Sarah French, Leanne Watson-Park, Rachael Thomas, Jessica Davison, Fiona Toms & Leila Dahesh

**2. Approval of minutes from the last meeting**

The minutes of the last meeting (which are on the school website) were approved.

**3. Cookbook Committee:**

So far, the following have offered to sit on the committee in charge of the cookbook being created: Saskia Howarth, Sarah French, Dion Davie, Sadie Jones, Dave O'Connor & Victoria Lawrence-Foster.

**Action – Susie Withington to create a WhatsApp group for future discussions and planning.**

**4. Campout Committee**

A committee of Belinda Walmsley, Leanne & Craig Watson-Parke and Susie Withington have agreed to form the Campout committee.

**Action – Susie to create a WhatsApp group and the committee is also to schedule a meeting. Susie also wishes to ask Rachel Thomas and Georgina Dunn to join the committee.**

**5. Christmas Cards**

The deadline for Cauliflower cards is TBC. Susie Withington has spoken to Claire Daniel who is happy to keep the same format as last year and have the children design the cards in school, with the proofs being sent home over the half term holiday. This year all orders will need to be placed online, which will then subsequently be delivered to school, who will organise the dispensing of the orders.

**6. Cinema Night**

This time around, the film to be shown, is Secret Life of Pets 2.

A snack of popcorn and a piece of fruit will again be offered to the children and all attendees will take their school water bottle into the hall for their drink.

4 volunteers are required for this event.

**7. Update on money handling guidelines**

Please see the index for the full documentation.

## 8. PTA-events

PTA-events is a website which we are a member of. This website can be used to upload information on all PTA events and it means that parents can purchase tickets online.

The platform will allow for card payments to be made for tickets.

**Action - Once the profile is fully set up, a dummy run will be tested before functionality is authorized.**

## 9. Christmas Fair

This is in the very early stages of planning and we discussed collection dates for the tombola and allocated classes to most of the stalls.

Collection dates are as followed:

14<sup>th</sup> November - bottle collection

21<sup>th</sup> November - chocolate collection

28<sup>th</sup> November - teddy collection.

Stands were allocated as follows:

Teddy Tombola – Reception

Chocolate Tombola – Class 3

Bottle Tombola – Class 2

The PTA also discussed the possibility of moving a couple of the stalls around as there were some classrooms that felt too cramped at certain parts of the event.

A reminder about the school being nut free will also be sent out on the Friday Flyer closer to the event and also during donation times.

A WhatsApp message will also be circulated about allergies, closer to the time. All children must be supervised in regards to their eating and drinking and the responsibility of this is on the children's parents during the event.

**Action – PTA to discuss more in depth plans next meeting.**

## 10. 200 Club

The 200 club is in the same state as it was in the 2018/2019 school year.

So far there are 81 members of the 200 club with another 4 on the way.

The PTA discussed filming the draw and posting it to the school Twitter page for parents to see.

A reminder will also be sent out to Reception and Class 1 parents for those who are new to the school this year.

## 11. Ladies Night

The night was originally booked in for November 15<sup>th</sup> 2019. The PTA discussed this being too close to Christmas, with all of the other events occurring at that time of year, and agreed that moving it back towards Mother's Day would be a more appropriate time.

There were also discussions about changing some of the stalls up and introducing a swishing stand.

**Action – PTA to have a meeting closer to the time to discuss plans in more depth.**

## **12. 100K walk**

Most of the people from last years walk have agreed to another one this school year. There are a couple of new faces that have offered also.

A new route will be planned this time.

**Action – Susie to create a WhatsApp group to plan this event.**

## **13. Easy fundraising**

Clare Daniel has put information on this in the Friday Flyer 04/10/2019.

## **14. Babysitting Group**

The idea of this is to work like an old-fashioned babysitting service. Any parents interested are to put their name and phone number down. Parents wanting a babysitter can then contact the sitter of their choice and make their own arrangements.

All sitting is to be done at a rate of £10 and if the clock strikes midnight then an extra £5 is due.

This money will be donated to the PTA.

**Action – Susie to iron out details and confirm with Clare Daniel.**

## **15. Fund Raising Idea**

The PTA had a quick discussion about any other fundraising ideas any body had. An idea was suggested about a summer penny bottle challenge.

Any more suggestions are welcome and the PTA will continue to brainstorm for ideas.

## **16. WhatsApp**

It has come to many people's attention that the class WhatsApp groups are being used to make unnecessary comments about staff at St Anne's.

**Action – All groups are to receive a message reiterating that these groups are the PTA (not school) and to encourage parents with grievances to talk directly to the school.**

## **17. Children's Lending Library**

Mike Tetlow explained an idea about children offering their books to a lending library with a small book review (post-it note size) on the front. It is an idea to encourage more children to read and also to encourage the children to broaden their horizons on book genres and styles.

Clare Daniel explained how herself and Mrs. Thomas had discussed the same thing a week or so earlier so this idea was given full support.

**Actions – Discuss how to implement this idea and provide more details when available.**

## **18. School Uniform**

Clare Daniel has a surplus of school uniform for the second hand stand in school. The summer uniform will now be put away until next year so the sale will no consist of the pinafore dresses, jumpers, cardigans, skirts and trousers.

**19. Date for Next PTA Meeting**

The next meeting will occur on Thursday 7<sup>th</sup> November at 09:00 in the EggBox.